



Evaluating Potential Job Offers:

FACTORS TO CONSIDER WHEN EVALUATING A JOB OPPORTUNITY

The Opportunity:

Do you love the work? Are the job responsibilities in line with your background and, more importantly, interests? Can you see yourself performing the work, successfully, on a daily basis? Are the goals set for the position realistic and attainable? Does this position offer you an improvement over your current position? Is there growth potential here? Can I make a difference here? If I take this job, will I be better off in 3 years?

THE COMPANY:

Is this company profitable and/or financially stable? Growing? Is the company in a growing market segment? Does the company promote from within? How is the turnover rate of the company and department? What is the company's reputation? Is the company committed to its people, products and advancements in technology?

THE TEAM/MANAGEMENT:

Your supervisor—Can you work well with this person? Do you relate to his/her background? Can you work well with their management style?

Your coworkers—does the current staff appear happy and excited about their jobs? Do they speak well of the company, position, supervisor, etc. Can you see yourself spending 8+ hours per day with them?

YOUR GOALS:

Does this position excite you? Does the position offer you the opportunity to utilize your knowledge and skills? Will you be developing new skills and expanding your experience in the future—in a direction that you are looking to go? Are your salary and benefit requirements being met? Are the demands of the job compatible with your lifestyle? How is the drive and location of the company? In what ways is this position an improvement over your current situation? Is it enough to justify a job change?